



## Hospice of Washington County, Inc.

**To:** POTENTIAL YARD SALE VENDORS

**Subject:** Shred & Shop Event for Hospice of Washington County, Inc.

**Date:** August 1, 2019

**Content:** Event description and rules

Hospice of Washington County, Inc. (HWC) is hosting "Shred & Shop" on September 28, 2019. This event will offer community residents the opportunity to shred important confidential documents for a suggested donation of \$10 per box and/or shop for potential treasures during a simultaneous yard sale. Both activities will be held at our HWC offices at 747 Northern Avenue, Hagerstown MD 21742. Shredding will be available from 9:00 a.m. to 12:00 p.m. The yard sale will take place from 8:00 a.m. to 12:00 p.m. All proceeds will go towards building the HWC Endowment Fund.

Yard Sale spaces are available for \$20.00 per space. All spaces are at a "first come, first served" basis. Vendors will be responsible for bringing their own table and chairs. The yard sale will take place rain or shine. Therefore, refunds and or credits for cancellation will be not be offered.

Reservations will not be secured until HWC has received payment **and** a completed/signed "Hold Harmless Agreement". Once both items are received, HWC will assign a space number. A confirmation will be sent including your space assignment and map.

### ***The operational guidelines for the event are as follows:***

1. Vendors may not arrive prior to 7:00 a.m. the day of the yard sale.
2. The sale of food and drink is not permitted.
3. The individual operating the space must be the same individual who signed the "Hold Harmless Agreement".
4. All space vendors must be prepared to show ID and present their confirmation on the day of the yard sale.
5. Items for sale must be kept within your assigned space.
6. Vehicles are not permitted within the yard sale area. Parking will be provided at Northern Middle School.
7. HWC will not be able to provide change. Vendors **must** bring their own. Bulldog Credit Union, Columbia Bank, M&T Bank and PNC Bank branches are located within a 2 mile radius.
8. HWC will be arranging for an auctioneer to pick-up unsold item to be sold at auction for the benefit of Hospice of Washington County. Vendors may choose to opt-in or opt-out. Should a vendor elect to opt-out, they will be responsible for removing their unsold items.

Checks should be made payable to **Hospice of Washington County and mailed with your completed/signed Hold Harmless Agreement to** Hospice of Washington County, 747 Northern Avenue, Hagerstown MD 21742. You may also reserve a space by calling (301) 791-6360 or visiting [www.hospiceofwc.org](http://www.hospiceofwc.org)

As of 08/01/2019



## ***Shred & Shop Event Operational Guidelines and Rules***

The following guidelines and rules govern the use of Hospice of Washington County, Inc. (HWC) properties and facilities by members of the public during our Shred & Shop Event. These guidelines/rules define the general privilege of use relating to our parking lot and do not create rights of use. HWC retains the right to modify these guidelines/rules at any time, and the CEO or Senior Director of Development of HWC are authorized in their discretion to revoke, suspend, or modify any person's privileges of use upon good cause.

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### ***Event/premises rules for the event are as follows:***

1. Alcoholic beverages are prohibited on the grounds.
2. Smoking and/or use of tobacco products of any kind is prohibited on the grounds.
3. Firearms and weapons of any kind are prohibited.
4. Illegal drug usage is prohibited.
5. Gambling and games of chance are prohibited.
6. Camping is prohibited.
7. Litter and refuse are to be placed in proper receptacles by the user.
8. Interference with employee and/or volunteer duties is prohibited.
9. Defacing of property is prohibited
10. Inappropriate or indecent conduct, harassment and /or language that can create a public nuisance are prohibited.
11. Any other conduct that may jeopardize the safety of others is prohibited.

**HOSPICE OF WASHINGTON COUNTY, INC.  
RELEASE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

**Location:** Hospice of Washington County Offices; 747 Northern Avenue; Hagerstown, MD 21740  
**Event:** Shred & Shop Event for HWC  
**Date:** Saturday, September 28, 2019

In consideration for being permitted to participate in the activities described herein, I, \_\_\_\_\_, (hereinafter referred to as "Participant"), do hereby release, and agree to indemnify Hospice of Washington County, Inc. (hereinafter referred to as "HWC"), and its agents, servants, employees, volunteers, and insurers and hold HWC harmless for and against any and all loss, liability, suits, claims, demands, expenses, losses or damages of whatsoever nature or kind incurred either directly or indirectly in connection with my participation.

Participant represents and warrants that they understand that HWC does not and will not guarantee that the Participant will experience a financial benefit with their participation in this event.

Participant further represents and warrants that they understand that the participation in this activity contains inherent risk and may result in injury or damage to person(s) or property. Said Participant acknowledges that they are in good physical and mental condition and understands and accepts and assumes any risks which may be involved with the above referenced activity.

By signing below, Participant also agrees to abide by the operational guidelines established by HWC.

**PARTICIPANT:**

**APPROVED:**

\_\_\_\_\_  
 Signature & Date. Parent/Guardian Signature required if under 18 years of age  
 Name:  
 \_\_\_\_\_  
 Address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Contact Phone:  
 \_\_\_\_\_  
 Email  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \*Parent/Guardian's Signature if Participant is under 18

\_\_\_\_\_  
 Approval Signature  
 Hospice of Washington County, Inc.  
 747 Northern Avenue  
 Hagerstown, MD 21742  
 301.791.6360  
[kmgiffin@hospiceofwc.org](mailto:kmgiffin@hospiceofwc.org)  
[www.hospiceofwc.org](http://www.hospiceofwc.org)

<b>Hold Harmless date:</b>	<b>Payment date:</b>	<b>Approval date:</b>
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*For Office Use Only by Hospice of Washington County, Inc.*