



BACKGROUND INFORMATION

Last Name _____ First _____ Middle _____

Other Names/Allas _____

Social Security* # _____ Date of Birth* _____

Driver's License # _____ State of Driver's License** _____

Present Address _____ Phone Number _____

City/State/Zip _____

Former Employer _____ Position _____ Dates of Employment _____

*This information will be used for background screening purposes only and will not be used as hiring criteria.



DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Hospice of Washington County, Inc. may obtain information about you from a third-party consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living. These reports may contain information regarding your criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks.

You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you and to request a copy of your report. These searches will be conducted by TriCor Employment Screening, 110 Blaze Industrial Pkwy Suite C, Berea, OH 44017, (800) 818-5116, and <https://tricorinfo.com/>. The scope of this disclosure allows the Company to obtain consumer reports now and throughout the course of your employment for an employment purpose to the extent permitted by law.

Signature: _____ Date: _____

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DISCLOSURE REGARDING "INVESTIGATIVE CONSUMER REPORT"

BACKGROUND INVESTIGATION

Hospice of Washington County, Inc., to which you have applied for employment, may request an investigative consumer report about you from a third party consumer reporting agency, in connection with your employment or application for employment (including independent contractor or volunteer assignments, as applicable). An "investigative consumer report" is a background report that includes information from personal interviews (except in California, where that term includes background reports with or without information obtained from personal interviews). The most common form of an investigative consumer report in connection with your employment is a reference check through personal interviews with sources such as your former employers and associates, and other information sources. The investigative consumer report may contain information concerning your character, general reputation, personal characteristics or mode of living. You may request more information about the nature and scope of an investigative consumer report, if any, by contacting the Company.

You have the right, upon written request made within a reasonable time, to request (1) whether an investigative consumer report has been obtained about you, (2) disclosure of the nature and scope of any investigative consumer report and (3) a copy of your report. These reports will be conducted by TriCor Employment Screening, 110 Blaze Industrial Pkwy Suite C, Berea, OH 44017, (800) 818-5116, and <https://tricolorinfo.com/>. The scope of this disclosure is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of investigative consumer reports throughout the course of your employment to the extent permitted by law.

Signature: _____

Date: _____

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747 Northern Avenue
Hagerstown, MD 21742

P 301-791-6360
E info@hospiceofwc.org
hospiceofwc.org



ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK

I acknowledge receipt of the separate document entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" by Hospice of Washington County, Inc. at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by TriCor Employment Screening, 110 Blaze Industrial Pkwy Suite C, Berea, OH 44017, (800) 818-5116, and <https://tricolorinfo.com/> and/or Employer.

New York applicants only: Upon request, you will be informed whether or not a consumer report and/or investigative consumer report was requested by the Employer, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing below, you acknowledge receipt of Article 23-A of the New York Correction Law.

New York City applicants only: You acknowledge and authorize the Employer to provide any notices required by federal, state or local law to you at the address(es) and/or email address(es) you provided to the Employer.

Minnesota and Oklahoma applicants only: Please check this box if you would like to receive a free copy of a consumer report if one is obtained by the Employer.

You acknowledge and authorize Hospice of Washington County, Inc. to provide any notices required by federal, state or local law to you at the email address(es) you provided to the Hospice of Washington County, Inc..

Signature: _____ Date: _____

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